



Move In/ Move out CLEANING CHECKLIST

KITCHEN

- All cabinets (tops and bottoms) and drawers emptied and cleaned
- Fridge and freezer cleaned (*trays, shelves, door seal, handles*)
- Top and outside of fridge/freezer cleaned
- Fridge/freezer pulled out and floor cleaned underneath
- Stove surface cleaned (*including knobs and underneath panel*)
- Stove bottom drawer cleaned
- Stovetop lifted and scoured (if applicable)
- Oven interior and racks scrubbed
- Microwave cleaned (*including underneath panel*)
- Dishwasher surfaces cleaned inside and out
- Sink scoured
- Outlets and switch plate covers cleaned
- Light cover cleaned no bugs (*if previously removed by maintenance*)
- All counter tops cleaned no water stains or rag streaks
- Cabinet knobs cleaned no grease or oil (*heavy clean*)
- Top of cabinets no grease dirt or oil
- Interior of kitchen drawers and cabinets
- Floor sweep and mop

- *Please note Additional Fees Will Apply if the following occurs**
- Fridge or Freezer has items that requires it to be emptied
 - If interior of appliances are heavily soiled with food residue or grease
 - If Any of the cabinets are heavily soiled w/ dirt or grease
 - Scrubbing of floors will result in an additional \$55 charge per room.
 - No Outlets or Lightcovers will be removed.

LAUNDRY

- Washer cleaned inside no soap or dirt
- Washer cleaned on top and front (sides to max reach)
- Dryer cleaned inside and filter cleaned
- Dryer cleaned on top and front (sides to max reach)
- Shelves cleaned dust off
- Doors and frames dusted inside and out
- Floors cleaned
- Door handles cleaned

- *Please note Additional Fees Will Apply if the following occurs**
- Ceiling&Walls clear of cobwebs/dust/soap drip
 - Any mildew removal
 - Washer and Dryer Will not be moved

ENTRY

- Entry door knob cleaned
- Entry outlets cleaned dust free
- Entry door metal floor seal

- *Please note Additional Fees Will Apply if the following occurs**
- All belongings and trash removed from a apartment accrue In \$20 per each 10 gallon bag.
 - Pet Hair removal throughout unit.

LIVING ROOM

- Interior Windows cleaned
- Windowsills, frames, and tracks cleaned
- Sliding door handle cleaned
- Sliding door track cleaned
- Blinds cleaned-blades and rail (annotate stains that cannot be removed)
- Air conditioner filter/cover cleaned
- Carpets vacuumed
- Heat vents and registers wiped off
- Ceiling free of cobwebs/dust
- Patio cleaned sweep & mop
- Patio light dust off
- Patio side of windows cleaned

- *Please note Additional Fees Will Apply if the following occurs**
- Exterior Storage/Heater Room - \$30 Additional
 - Complete Ceilings/Walls
 - Exter side of windows
 - No filters or covers will be removed.
 - Any thick dirt film on blinds that result in extra time.
 - Scrubbing of Floors/Patio

Please be aware that Congusto will provide pricing prior to cleaning. However, additional fees may arise due to unforeseen circumstances, particularly if we haven't had the opportunity to inspect the unit beforehand. By receiving this document, you acknowledge your understanding of the charges and the scope of work outlined. Before any additional fees are applied, Congusto Services will send a notice and pictures for your approval.

CLIENT SIGNATURE

